

## **JOB OPPORTUNITY**

Title: Part-time Maintenance Personnel (up to 24 scheduled hours per week)  
Location: Lambton Mall, Sarnia, ON  
Reports to: Operations Supervisor

### **Position Summary**

This role performs multiple tasks which, for the most part, are of a semi-skilled nature. They include, but are not limited to, HVAC, carpentry, door repairs, painting, cleaning, minor electrical including light changing, operation of building automation system, plumbing and mechanical repairs, grounds operations and maintenance.

### **Key Responsibilities**

- Carries out duties on a daily basis as scheduled through the Angus preventative maintenance system such as: inspection and repairs to food court tables and chairs, washrooms, doors, lighting, mall interior and exterior furniture.
- Respond to trouble calls by staff and tenants including but not limited to toilets and sinks, minor electrical services, supply of tools and equipment etc.
- Carries out work as directed by Occupational Health and Safety Committee inspections: i.e. trip hazards, entrance and exit blockages, combustible materials etc.
- Carries out event services delivery such as: erecting and take down of stage, setting up tables and chairs, delivery of goods and materials, erecting and taking down Christmas decorations and other special event set-ups.
- Carries out unscheduled mechanical and electrical, plumbing, carpentry repairs on a daily basis.
- Responsible for operations and maintenance of grounds including: cleaning and picking up litter in areas such as the parking lot, gardens, landscaped areas and fence lines. Exterior garbage receptacle pick-up, cleaning of entrances and walkways, maintaining the operation and maintenance of compactors, repairs to fencing and signage, minor exterior painting and in some cases working with third party contractors.
- Responsible to carry out tasks as assigned by the operations supervisor, operations manager and or shopping centre management.

### **Working Relationships (Internal/External):**

Internal – All other departments.

External – Tenants, customers, suppliers and contractors.

### **Physical Demands:**

- Walking, bending, standing and lifting for periods of time.
- Working with various workplace chemicals.
- Shoveling, sweeping and being outside during all times of the year.

### **Skills & Experience Required**

The Successful Candidate will:

- Be semi-skilled in several areas such as minor maintenance to electrical, mechanical and plumbing systems, painting and carpentry.
- Have excellent customer focus.
- Have ability to operate motorized tools and equipment.
- Have good verbal and written communication skills.
- Graduate Secondary Education.
- Courses in the operations and maintenance of building environmental systems or related trades training.
- WHMIS Certification
- Must be able to provide clear criminal records check and be eligible for Federal Security Clearance;
- Must possess a valid Ontario Drivers' License with acceptable driving abstract
- Have two or more years' experience operating and maintaining shopping centres or other commercial buildings

If you are interested in applying, please forward your resume, by July 26<sup>th</sup>, to:

Laura Beecroft, Property Manager  
Lambton Mall  
1380 London Road  
Sarnia, ON N7S 1P8  
Email: [laura.beecroft@cushwake.com](mailto:laura.beecroft@cushwake.com)  
Fax: (519) 542-8466